

7. Timeframes, milestones and hold points

Respondents must provide a program recommending milestones and hold points to achieve a six (6) week Phase 2 engagement period concluding by April 2021.

The following are required timings for key deliverables and hold points in the Contract:

Milestone	Item	Time allocation
Inception meeting	Meeting	Early December 2020
Deliverable 1	Draft Community Engagement Strategy document for review	Early December 2020
Deliverable 2	Communication and Engagement working group workshop – input into strategy document and preliminary collateral	December 2020
Deliverable 3 & Hold Point	Finalisation of Community Engagement Strategy and implementation plan	January 2021
Deliverable 4	Preparation of collateral for Community Engagement process	January 2021
Deliverable 5	Councillor workshop – endorsement of collateral	Jan/February 2021
Deliverable 6	Community Engagement	February 2021 - early April 2021
Deliverable 7	Collection and analysis of stakeholder and community feedback	April 2021
Deliverable 8	Comprehensive consultation report and summary document	May 2021

Supporting Documentation

Appendix No	Details
1.	SCMT Community Consultation Framework

8. Governance

Sunshine Coast Mass Transit Solution Project Control Group

The Sunshine Coast Mass Transit Solution Project Control Group will provide overall steerage of the Sunshine Coast Mass Transit Project.

Sunshine Coast Mass Transit Solution Project Control Group - Communication and Engagement Working Group

A Working Group has been constituted by the Sunshine Coast Mass Transit (SCMT) Project Control Group to coordinate and manage the stakeholder and community communications and engagement program, aiming to